

ALLIANZ DIRECT DEBIT B2B

SEPA Direct Debit B2B
for your Allianz pension scheme



WHAT IS SEPA?

SEPA stands for Single Euro Payments Area. The creation of SEPA has provided uniform payment methods in euros within Europe. One of these is SEPA Direct Debit B2B.

Allianz Nederland Levensverzekering (,Allianz') offers this payment method for the collection of group pension scheme payments from current accounts.

This brochure answers the following questions:

- **What is SEPA Direct Debit B2B?**
- **What happens after you mandate us for SEPA Direct Debit B2B?**
- **What information do we keep in our records?**
- **What rules apply to us?**
- **More information**
- **SEPA B2B Direct Debit Form**

WHAT IS SEPA DIRECT DEBIT B2B?

SEPA Direct Debit B2B is a payment method where you can mandate Allianz to debit payments from your business account (IBAN) ,automatically'. Mandates can be issued on a recurrent or one-off basis. You indicate in the mandate which business bank account (IBAN) Allianz may use to debit the payments. You then no longer have any right to reverse a payment, which is why you must also register the mandate with your own bank (see also SEPA Direct Debit B2B Registration Form). Your bank, however, does have the right to reverse a payment within three working days.

It takes up to five working days for your bank to register the business-to-business mandate.



WHAT IS SEPA DIRECT DEBIT B2B?

You first need to open a business account with your bank. Once you have that account, you can fill in the mandate form on the following page. Email this form to pensioenen@allianz.nl. We'll take it from there. We will process the switch to SEPA Direct Debit only if all contributions have been paid. After Allianz has processed the mandate correctly, we will inform you when we will start debiting your account and what amount we will debit. Allianz will send the debiting instructions to your bank. Your bank will check the debiting instructions against the data of the mandate that we have registered. If everything checks out, and there are sufficient funds in the account – on the desired processing date – your bank will debit the amount indicated from your designated account and transfer the funds to us.

MORE INFORMATION?

More information about SEPA Direct Debit B2B can also be found on the website of the Dutch Payments Association. <https://www.betalvereniging.nl/en/payment-products-services/european-direct-debit/>

WHAT INFORMATION DO WE KEEP IN OUR RECORDS?

Once we have received your signed paper mandate, we will enter the required data from your mandate in our records.

We will include this information whenever we send debiting instructions to your bank. Here are some examples:

- Creditor ID (this is the unique code that your bank uses to register our data as the creditor);
- Unique mandate reference;
- Debtor's IBAN;
- Name of the debtor;
- Type of payment (recurrent or one-off);
- Place and date the mandate was signed.

After we have entered this information in our records, we will keep the original mandates. This applies to both paper mandates and e-mandates for direct debits. There is no maximum retention period for mandates, which sometimes must be kept for decades and, if necessary, be capable of being made readable. We will keep the original mandate until the end of the legal retention period.

WHAT RULES APPLY TO US?

Guidelines for the invoice/advance notice

Before we actually send the SEPA Direct Debit B2B instructions to our bank, we will tell you what amount we will be debiting and when we will do that. We will send you a statement in the first week of each month with an itemization of the outstanding balance. If the balance is a debit amount, we will debit that amount three working days after we send you the statement.

What if your direct debit transaction is rejected?

There may be times when the bank is unable to process the instructions to debit your account. In all cases, your bank will tell us the reason why the collection failed. Examples are if there are insufficient funds in the account or because the mandate had not yet been registered. If we find that your bank account has been blocked from debiting, we will contact you by telephone before making a new attempt to debit the account. If debiting your account fails for the second time, we will stop the direct debit and send monthly invoices.

MORE INFORMATION

For more information, please contact us via telephone number 088 - 577 41 43 or pensioenen@allianz.nl or your bank/ payment service provider.



SEPA DIRECT DEBIT B2B¹

SEPA DIRECT DEBIT B2B MANDATE REGISTRATION FORM

For SEPA Direct Debit B2B, you need to do at least two things.

1. You must issue a SEPA Direct Debit B2B mandate to Allianz Nederland Levensverzekering.
2. You must have your own bank register that you have issued this mandate. You can do that after Allianz has accepted the mandate. We recommend keeping a copy of the completed form.

- The information on this form must correspond with the information of the original mandate.
- By signing this form, you also authorize your bank (if the bank considers this to be necessary) to provide the information on this registration form to Allianz.
- Incomplete forms will not be processed. Allianz will let you know if something is missing.
- Allianz will send you confirmation if the form is accepted.
- You then send your bank the copy which you have kept.
- Your bank must check and register the information below before SEPA Direct Debit B2B can be executed.
- Your bank will notify you once the registration process has been completed successfully.

The undersigned,

declares that he has issued a business-to-business mandate to the creditor named below and instructs his bank to register the information of this mandate (this must be a business account; check with your bank if in doubt).

1. Own information

Company name	<input type="text"/>
Street	<input type="text"/> No. <input type="text"/>
City	<input type="text"/> Postal code <input type="text"/>
Scheme number	<input type="text"/>
Current account number	<input type="text"/>
To the debit of IBAN	<input type="text"/>
	(a Dutch IBAN has 18 characters and starts with NL)
BIC	<input type="text"/>
Contact person	<input type="text"/>
Telephone	<input type="text"/>

2. Mandate information

Name of creditor	Allianz Nederland Levensverzekering
Creditor ID	NL30ZZZ300829820000
Type of payment	Recurrent
Mandate reference	ANL000 <input type="text"/> 01

Enter your current account number here.

3. Signature

This document must be legally signed by the account holder(s) or authorized signatory/signatories.

Date	<input type="text"/>
Place	<input type="text"/>
Name 1	<input type="text"/>
Signature	<input type="text"/>
Name 2	<input type="text"/>
Signature	<input type="text"/>

Save

Print

Delete

¹ These are all EU Member States plus Norway, Iceland and Liechtenstein (members of the European Economic Area), Switzerland and Monaco.

Allianz Nederland Levensverzekering

is part of Allianz Benelux N.V.

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